香港浸會大學
HONG KONG BAPTIST UNIVERSITY

President's Award for Outstanding Performance of Academic/Teaching Staff 2024/25

Seven Categories of President's Award

Teaching

- President's Award for Outstanding Performance in Teaching (Individual)

- President's Award for Outstanding Performance in Early Career Teaching

- President's Award for Outstanding Performance in Team Teaching

Scholarly Work

- President's Award for Outstanding Performance in Scholarly Work

- President's Award for Outstanding Performance as Early Career Researcher

- President's Award for Outstanding Performance in Research Supervision
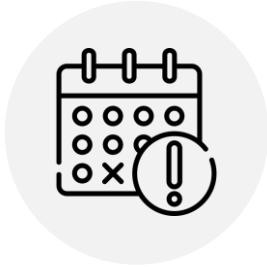
Service

- President's Award for Outstanding Performance in Service

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President's Award 2024/25 Nomination Process [3]

14 Oct – 22 Nov 2024

Call for Nominations

22 Nov 2024

Deadline of Call for Nominations

2nd Week of Dec 2024 – Jan 2025

Sub-Committee and Committee Meetings

For Awards in Teaching, presentation of teaching practices to sub-committee members will be arranged

Feb 2025

Result Announcement

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President's Award Guidelines Reminder

To assist with your nomination submission, please be reminded of the following President's Award Guidelines:

- **Point 9 - Nomination Guidelines**
    - Due to the job nature and scope, Research Assistant Professors are not eligible for nominations for the Teaching Awards.
    - Faculties/Schools can submit nominations for all the Awards, while nominations for the Teaching Awards can also be made by an Office, a full-time academic/teaching staff member, a student, an alum or self.
    - If President's Awardees are nominated for the same award category again, only their accomplishments after receiving the last Award will be considered. However, they can be nominated for another award category in the same area.

- **Point 10 - Submission of Documents**
    - Office/student/alum/full-time academic or teaching staff member/self nominations should be supported by rationale statements from the nominator (no more than 500 words), and each of the FIVE seconders (no more than 250 words). The nomination should also include a consent form signed by the nominee (except for self-nominations) and endorsement from Head of Department.

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Eligibility for President's Award

For ALL Nominations

- **All full-time academic and teaching staff (excluding visiting staff)** can be nominated for the Award

- Faculties/Schools can submit nominations for <u>all the Awards</u> and will make <u>at most one nomination in each award category</u>

- Staff colleagues should only be nominated for one category of Award in each round of exercise

- President's Awardees may be nominated again for the same award after a waiting period of three years

For details, please refer to President's Award Guideline

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Eligibility for President's Award

For Nominations in Teaching

- ***For all Awards in Teaching***
  Due to the job nature and scope, Research Assistant Professors are not eligible for nominations for the Teaching Awards

- Only nominations for the Teaching Awards can also be made by an Office, a full-time academic/teaching staff member, a student, an alum or self

- ***For Early Career Teaching Award***
  No more than five years of teaching experience in higher education institutions (including service in other tertiary education institutions) by the closing date for nomination (i.e. 22 Nov 2024)
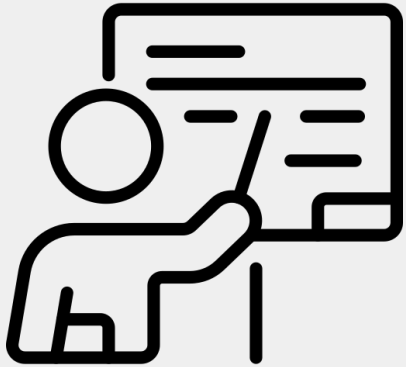
For Nominations in Scholarly Work

- ***For Scholarly Work Award***
  Colleagues should have at least three years of service at an academic rank by the closing date for nomination (i.e. 22 Nov 2024) and only research work conducted at the University will be considered

- ***For Early Career Researcher Award***
  Nominees should be academic staff in their initial six years of appointment on the Assistant Professor rank.

For details, please refer to President's Award Guideline

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Selection Criteria

What are expected from nominees?

For Awards in Teaching

Outstanding Performance in Teaching

Nominees are required to provide evidence and examples demonstrating **individual efforts and impact** of the nominee across the specified assessment areas. Nominees should showcase their **personal initiatives and contributions** on achieving teaching excellence and **creating new learning opportunities** for students.

For Team Teaching Award:
In addition to the criteria listed above, nominees are required to provide evidence and examples demonstrating **strong synergy** through effective **collaboration** and leveraging collective strengths to enhance student learning, emphasizing that collective efforts **exceed the sum of individual contributions**.

For details, please refer to President's Award Guideline

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Selection Criteria

What are expected from nominees?

For Awards in Scholarly Work

Outstanding Performance in Scholarly Work

For Scholarly Work Award:
In addition to the criteria listed for Outstanding Performance in Scholarly Work, Nominees are required to provide evidence and examples not only high-quality scholarly work, but also **significant research achievements, impactful contribution and research leadership** in their respective disciplines

For Early Career Researcher Award:
In addition to the criteria listed for Outstanding Performance in Scholarly Work, nominees are required to provide evidence and examples demonstrating high-quality scholarly work and **growing maturity** in scholarly work.

For Research Supervision Award:
In addition to the criteria listed for Outstanding Performance in Scholarly Work, nominees are required to provide evidence and examples demonstrating leadership and best practices in **nurturing and supporting research students' personal, professional, and career development**. The award focuses **less on the research excellence of the nominee** and more on their **daily commitment to supervising and supporting** the development of **research students**.

*For details, please refer to President's Award Guideline

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Selection Criteria

What are expected from nominees?

For Awards in Service

Outstanding Performance in Service

Nominees are required to provide evidence and examples demonstrating exceptional and outstanding aspect of service that **goes beyond typical expectations and leaves a lasting impact** on the University or community.

For details, please refer to President's Award Guideline

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Tips for Nomination

Strong nomination

- Share **successful stories** through engaging **storytelling**

- Show how the nominee meets the selection criteria by highlighting the **unique** aspects of achievements and **impact** of nominee's work which **sets the nominee apart from others**

Supported by **list of evidences**, along with **numerical data and statistical evidences**

Good nomination

- Submit **all required documents** by providing **clear and detailed** information

- Show how the nominee **meets the selection criteria** by providing **list of evidences**, along with **numerical data and statistical evidences**

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Submission of Documents Checklist

For Awards in Teaching

- ✓ Curriculum vitae
- ✓ Statement of teaching philosophy
- ✓ Evidence-based materials showing the impact of teaching on students' learning outcomes
- ✓ Evidence-based materials showing engagement in professional development activities and commitment in continuous professional development
- ✓ A list of students
- ✓ *For team nomination* - materials on demonstration of impact of the collaborative work and the role and percentage contribution

For Awards in Scholarly Work and Service

- ✓ Curriculum vitae
- ✓ Statement of achievements
- ✓ *For Awards in Scholarly Work* - Sample of three representative publications
- ✓ *For Awards in Research Supervision* - A list of PhD students

For details, please refer to President's Award Guideline

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Submission of Documents Checklist

Please name your document in following format:
"Document Name_Award Category_Nominee Name (Faculty/School) "

Nomination Form_Teaching (Individual)_Prof. Peter Chan (BUS).pdf

Teaching Philosophy_Teaching (Individual)_Prof. Peter Chan (BUS).pdf

Statement of Achievements_Teaching (Individual)_Prof. Peter Chan (BUS).pdf

CV_Teaching (Individual)_Prof. Peter Chan (BUS).pdf

Impact of Learning Outcome_Teaching (Individual)_Prof. Peter Chan (BUS).pdf

List of Studen_Teaching (Individual)_Prof. Peter Chan (BUS).docx

Do not submit the documents as merged files. Please submit each document individually.

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Enquiry

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Looking forward to your successful stories!

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